Searching Mango Portal

In order to access the FSCJ Libraries’ portal you must be logged into myFSCJ. Under the heading Useful Links, click on Library and Learning Commons.

I am going to search for information on Florida hurricanes. I will narrow the search to Books and e-Books by clicking on the tab above the search box.

By selecting the drop down menu to the right of the search box, you can search for a specific title or author, etc. The next drop down menu allows you to search all the FSCJ libraries or the individual FSCJ libraries.

The 1st item on the list is the book Florida’s Hurricane History. The format is indicated by the label and icon. The Cecil Center, Downtown Campus and South Campus all own this book. To the right of the location is the Library of Congress Classification number. Use this to find the book on the shelf.

If you would like to have the book sent to another campus or center library, click Place a Hold. Carefully select your pickup location from the drop down menu and click on Place Request. Your book should arrive at the requested pick-up location in 3 to 4 days. The receiving library will either call you or contact you via your FSCJ student e-mail account when the book arrives.
You can also view and request material from all of Florida’s publically-supported college and university libraries by clicking the **Show Items** link and **Show All Locations**. Click on the **UBorrow** link and select your pick up location and place the request.

The 6th item on the results list is an e-book or electronic book. Click below the e-book icon to view the book and then select **PFD Full-Text**. You turn the pages at the bottom of the page. It is also possible to keyword search within the book. I am going to narrow the search to articles by clicking on the articles tab at the top and then select **Academic Journals** in the **Format** pane on the left.

We’ll look at the article “Florida Hurricanes and Damage Costs” by clicking on Full-Text PDF. When you click on **View Record** you retrieve a tool bar on the right that allows you to e-mail the full-text and also an icon that will generate a citation for you in **APA or MLA format**. These formats are **computer generated** and may not exactly match the citation format your professor has asked you to use.

You can also search for streaming video and DVDs on this topic by clicking on the Video tab at the top.

If you need more help with your research or more information, please contact one of the FSCJ libraries.